



6575 Delilah Road P: 609-485-2421  
 PO Box 3000 F: 609-485-2392  
 Pleasantville, NJ 08232  
 WWW.VISTACS.COM

**DISCOUNT  
 DEADLINE DATE:  
 JANUARY 26, 2024**

## HANGING OF CEILING SIGNS

VISTA Convention Services reserves the right to assemble, install, and dismantle Hanging Signs with approved devices and type of cable to safely hang sign.

- \* All signs must be approved by Show Management and Vista Convention Services, prior to hanging.
- \* **All sign orders must be received in Advance of Deadline Date. All orders received after the Deadline Date will be charged an additional 30%. Orders received at the Service Desk are subject to availability and a 50% surcharge.**
- \* Complete plans must be provided & forwarded to VISTA together with the completed Sign Hanging Order Form.
- \* Please ship signs to the Advance Warehouse using labels in the labor section.

***RATES FOR HANGING SIGNS:***

*If sign requires assembly, dismantle, installation of supporting devices or hoisting cable, work will be done on a Time and Material basis. Any materials used for the hanging of signs, will be invoiced accordingly.*

There will be a minimum charge of 2 hr. per crew on Installation and 1 hr. minimum charge per crew on Dismantle.

**HIGH LIFT CREW - Three (3) Person Crew Required**

**Straight Time** 8:00 AM - 4:30 PM Monday through Friday \$610.00 per hr. - 3 person crew & lift.

**Overtime** Before 8:00 AM and after 4:30 PM \$915.00 per hr. - 3 person crew & lift.  
 Monday thru Friday, and all hours on Saturday and Sunday and union holidays

Vista Supervision \_\_\_\_\_ Add 30%

Pick Points \_\_\_\_\_ \$210.00 each

	<u>Advance</u>	<u>Standard</u>
Truss-12" Box Silver _____	\$28.00 per ft. _____	\$36.50 per ft. _____
Truss-12" Box Black _____	\$28.00 per ft. _____	\$36.50 per ft. _____
Truss-12" Corner Silver _____	\$162.50 each _____	\$211.50 each _____
Truss-12" Corner Black _____	\$162.50 each _____	\$211.50 each _____
1/2 Ton Chain Motor _____	\$685.00 each _____	\$890.50 each _____
Rotating Motor _____	\$814.50 each _____	\$1059.00 each _____

***THE FOLLOWING INFORMATION MUST BE COMPLETED FOR THE ACCURATE HANGING OF SIGN:***

DATE REQUIRED \_\_\_\_\_ TIME \_\_\_\_\_ ESTIMATED HOURS \_\_\_\_\_

TYPE OF SIGN:  Wood  Metal  Cloth Banner  Other \_\_\_\_\_

SIZE OF SIGN: Height \_\_\_\_\_ Length \_\_\_\_\_ Width \_\_\_\_\_ Weight \_\_\_\_\_

SHAPE OF SIGN:  Square  Rectangle  Circle  Triangle  Other \_\_\_\_\_

NUMBER OF FEET FROM FLOOR TO TOP OF SIGN \_\_\_\_\_

NUMBER OF FEET IN FROM FRONT OF BOOTH \_\_\_\_\_

NUMBER OF FEET IN FROM LEFT EDGE OF SIGN \_\_\_\_\_

<b>Sub Total \$ _____</b>
---------------------------

Company Name \_\_\_\_\_ Booth \_\_\_\_\_

**Submit order with payment to: [orders@vistacs.com](mailto:orders@vistacs.com) before deadline date!**